



Treasurer

Time Commitment: 5-10 hours per week – 12 months per year

The Treasurer is accountable for the accurate and up to date bookkeeping, accounts, and financial records for the Association. The Treasurer prepares the annual budget, financial statements, ensures yearly auditing and official financial submissions are completed, and administers all financial tasks including all accounts payable and accounts receivable transactions associated with operations of NWR.

Skills required for this position are:

- Must be patient and respectful with members and ability to remove personal biases.
- Must maintain confidentiality.
- Recommended to have a CA, CGA or CMA designation.